DeKalb Workforce Development
Where Workforce Comes Together

DeKalb Workforce Development Board
July 15, 2015

Members Present

Diane Allen, *Georgia Department of Labor*
Marcia Blanding, *Georgia Vocational Rehabilitation Agency*
Sadie Dennard, *Georgia Power*
Jerome Jackson, *IBEW Local 613*
Cynthia Edwards, *Georgia Piedmont Technical College*
Lisa Kozicki, *Emory University*
Cathy Hardin, *DeKalb Medical*
Hope Boldon, *Integral*
Kim Childs, *DeKalb Chamber of Commerce*
Claudette Grant, *Center for Disease Control & Prevention*
John Lenz, *LENZ*
Michael Romesburg, *CVS Health*
DePriest Waddy, *United Way of Greater Atlanta*
L. Lamont Wise, *Urban League of Greater Atlanta*
Ray Gilley, *Development Authority of DeKalb County*

Members Absent

Katherine Hilliard, *Macy's*
Mike Carow, *Hormel Foods Corporation*
Sheila Garland, *Georgia Perimeter College*
Tony Westly, *Operative Plasterers/Cement Mason*
Jacqueline Williams, *DeKalb DFCS*
Rhonda Briggins-Ridley, *MARTA*
Roberta Mapp, *Suntrust Bank*
Baoky N. Vu, *VetConnexx*

Guest

Angela Pointer, *DeKalbMedical*

Staff

Sheryl B.C. Stone
Tuqwan Jordan
India Johnson
Sandeep Gill
Di Ana McCarter
Kala Waran
Alexis Millen

A proxy representative may be designated by the board member to participate in discussion, but does not exercise proxy authority (no voting).

Welcome/Greetings - Call to Order

Mrs. Stone welcomed all board members in attendance and called the meeting to order.

Introductions/Ice Breaker

After brief introductions, an ice breaker activity "Which One Are You" was conducted by Ms. DiAna McCarter.

Establishment of Quorum

Mrs. Stone declared the members present constituted a quorum.

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Election of Board Chair/Vice-Chair

According to the By-Laws, the Chairperson and Vice-Chairperson must be representatives of the private sector and voted on by the entire board. Being that we are operating under a new law (effective 7/1/15), Workforce Innovation and Opportunity Act, new officers were elected. After a description and extensive discussion, Sadie Dennard was nominated for Chair and Hope Boldon was nominated for Vice-Chair.

A motion was made by Cathy Hardin and seconded by Ray Gilley to elect Sadie Dennard as Chairperson of the Board; the Board rendered a unanimous vote of approval. A motion was made by Marcia Blanding and seconded by John Lenz to elect Hope Boldon as Vice-Chairperson of the Board; the Board rendered a unanimous vote of approval.

Mrs. Stone offered her congratulations to Sadie Dennard, Chairperson and Hope Boldon, Vice-Chairperson. Ms. Dennard immediately took her seat and began to preside over the meeting.

Committee Assignments/Election of Committee Chairs

The DeKalb Workforce Development Board will be composed of subcommittees: Youth Committee, One-Stop/Individuals with Disabilities Committee and Finance Committee; the committees conduct business as deemed necessary for the Board. Mrs. Stone briefly discussed the purpose of each committee and schedules. Board members were encouraged to select a committee of their choice at this time.

After Committee's were selected, members elected the following Chairpersons:
Youth Committee: **Chair** – Cynthia Edwards
Finance Committee: **Chair** – Jerome Jackson
One-Stop/Individuals w/Disabilities Committee: **Chair** – Marcia Blanding

Approval of Minutes (May 20, 2015)

A motion was made by Claudette Grant and seconded by Kim Childs to approve the May 20, 2015 meeting minutes as presented. The Board approved unanimously.

Action Items

By-Laws

The DeKalb Local Workforce Board shall is responsible for providing policy guidance for and exercising oversight with respect to, a local workforce system conducted under the Workforce Innovation Opportunity Act (WIOA) in partnership with the Chief Local Elected Official (CLEO). The DWB shall operate in the DeKalb County Workforce Area, as designated by the Governor. By-laws have been created to guide and govern board proceedings. According to WIOA, each Board

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Member shall sign and date a copy of the bylaws upon appointment.

Youth Funds

The Youth Funds notification in the amount of $1.8m has been received; the notification was shared with the Board for approval to accept the funds.

PY 2015 Budget

The PY15 DWD Program Year Budget was presented to the Board. The budgets cover DWD's annual program revenue and expenditures for July 1, 2015 – June 30, 2016. Ms. Chapman briefly discussed the budget and informed the board that these are some of the same funds voted on every year; the budget itemizes expenditures by category and funding stream.

Youth Summer Employment Extension

The Summer Youth Employment Training Program began June 1, 2015 and is scheduled to end July 24, 2015. There have been requests from employers to keep the youth on longer and funds are available in the youth budget. With the approval of the Board, we would like to extend the summer program until September 11, 2015.

Mass Exits

There are 660 unsuccessful people in our system that we would like to exit in order to bring in new people that need the services and will actively participate. A mass exit would negatively affect DWD's performance. However, Ms. Stone explained if we plan on having a mass exit, this will be the time; the state is strongly encouraging this statewide mass exit.

Local Plan Modifications

The WIOA Local Plan Modification Summary distributed today, lists updated changes from the Workforce Investment Act (WIA) to the Workforce Innovation and Opportunity Act (WIOA), Local Governance, Youth, Performance Metrics, Program Design and Finance. With the approval of the board, the final document with updates will be posted on the DWD website for public viewing.

A motion was made by Lance Wise and seconded by Cynthia Edwards to approve the Action Items as presented; the Board rendered a unanimous vote of approval.

Program Updates

Single Audit

The Single Audit (county audit) for DeKalb Workforce Development has been conducted, there were no findings.

ITA Monitoring Report

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The ITA/Vendor Monitoring Results was shared with the board. The vendor, monitoring date, results/recommendation and status of each vendor are listed on the plan. All vendors monitoring was conducted by DWD staff.

SETA Conference

Plans are under way for the 2015 Southeastern Employment & Training Association Fall Conference, September 13-16 at the Hyatt Regency in Savannah, Georgia. A highlight of SETA is providing workforce professionals the opportunity to network and grow professionally. These opportunities are provided through the fall and spring conferences that are hosted annually. An offer to attend the conference was extended to board members; DWD will cover costs for 2-3 WIB members.

Board Meetings (day, time)

Being that we are starting with a new WIOA Board, the date and time of the meeting was discussed to determine if the current schedule is accommodating. After a brief discussion, present members agreed that the current scheduled board meeting time is suitable; the 4th Wednesday of every other month at 11:30a.m. Committee meetings will continue to be on the same day as the board meeting, time tbd by each committee.

WIOA Board Orientation – John Chamberlin

John Chamberlin, a lawyer with over thirty years of experience in managing, designing and troubleshooting workforce services, discussed issues and key legislative provisions of WIOA. National consultant, John Chamberlin gave a presentation on the purpose of WIOA, the changes to be expected, timeline/implementation and responsibilities of the Board. Mr. Chamberlin did an outstanding job presenting all of the information to board members.

Public Comments

N/A

Adjournment

There being no further business, the meeting was adjourned.

Next Scheduled Meeting: September 23, 2015

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